

The Postal Service Brings Digital to Mail

Informed Delivery® – A New Marketing Channel Comes of Age



Spring 2019

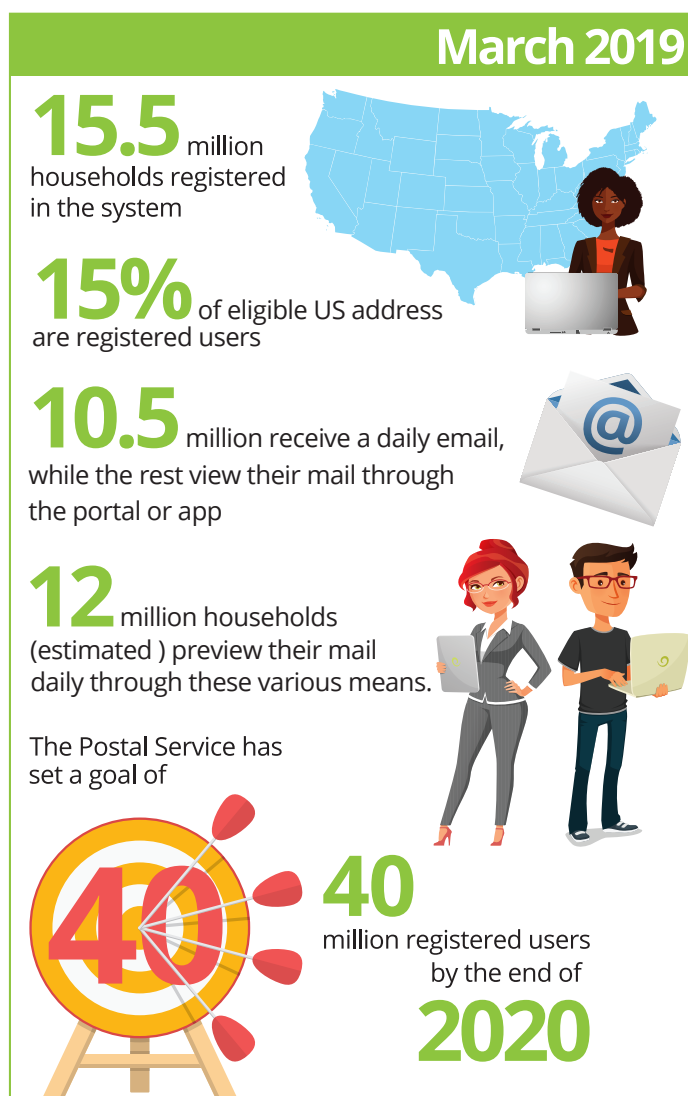
There are very few channels for touching your prospects effectively and virtually for free. Informed Delivery is one. Two years after introduction, it now touches more than 15 million consumers every day.

In this paper, we will discuss what Informed Delivery is, how it works, and how to leverage it to improve your postal mail.

What is Informed Delivery?

Launched in 2017, Informed Delivery (ID) is a Postal Service program that sends consumers images of the mail they will be receiving that day. The consumer signs up on the USPS web site, providing proof of identity, their home address, and an email address. Once registered, each morning they will receive an email from USPS that provides a black and white image of each mail piece that is expected in their mailbox that day. They can also log into a USPS online portal or mobile app to see their mail. The images they see are captured from barcode sorting equipment as the mail piece is processed by the Postal Service. (Some equipment does not capture images, particularly flats sorting equipment, and some mail may bypass automation and an image may not be provided.)

As of March, 2019, there are approximately 15.5 million households registered in the system, about 15% of eligible US addresses. Of these registered users, 10.5 million receive a daily email, while the rest view their mail through the portal or app. Determining exactly how many households actually preview their mail daily through these various means is difficult to nail down, but an educated guess is that approximately 12 million a day do, about 11.5% of US households. The Postal Service has set a goal of 40 million registered users by the end of 2020.



Putting Informed Delivery to Work for the Mailing Industry

The Postal Service allows mailers to replace the black and white image with a full-color image, and ads that link to a web page. This gives marketers an additional “touch” with their prospects and customers, boosting response and providing a new response path through a clickable “ride-along” ad. Mailers can use Informed Delivery to convert a mail piece to an Informed Delivery campaign.



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The Elements of an Informed Delivery Campaign

It's all built around the mail piece. The objective of an ID campaign is to boost direct mail response. Here's what goes into a campaign:

- The original mail piece
- The representative image
- The ride-along ad
- Web link
- The web landing page
- Reporting

The Original Mail Piece

One nice thing about adding an ID campaign to a mailing is that there are no changes required to the mail piece. No special barcodes or instructions – just the same effective mailings that have been bringing you success.

The Representative Image

The representative image is a color image that a mailer uploads to USPS that replaces the black and white image that would normally appear in the ID preview the consumer receives. It does not have to be an exact image of the mail piece, but it must reflect the theme of the mail piece. Generally, the representative image should look like a piece of mail – this helps relate the image better to the actual mail piece in the consumer's mind. As of March, 2019, expect this to become a postal requirement for the program in the coming months.

Currently, the representative image is a static image. It is not clickable, but there are plans to make it so. It is a simple jpeg image. Art specifications follow at the end of this paper.

Providing a representative image is optional. You may allow the grayscale image to appear in the ID ad, with just a ride-along below it. This configuration has performed very well in terms of click-through rates in Postal testing.



The Ride-Along Ad

The ride-along ad is a smaller clickable image that accompanies the black & white mail piece image, or it's representative image. The ride-along is connected to a web URL that can take prospects directly to the offer – either through a web landing page, or the company web site.

The ride-along is not optional. It must be included as part of an ID campaign. The ride-along must have a prominent call to action – “Click Here”, “Donate Now”, “Learn More,” are some examples of calls to action. Simply displaying a logo is not adequate.

Like the representative image, the ride-along is a jpeg image.

The Web Landing Page

While a general company site is permissible, it is more effective to create a web destination specific to a campaign, a web landing page. This is a web page designed specifically to host the offer presented in the mailing. In most cases, the general web site makes it difficult to locate and reply to a specific offer – a landing page brings the offer front and center. Branding and theme should generally match the ID images and the mail piece.

Web Links

The ride-along ad that appears in ID campaigns needs a link behind it – a URL. This URL directs clickers to a web site – either a campaign-specific landing page, or a general company web site. Currently, only one URL can be used in a campaign. Multiple URLs require multiple campaigns. There are plans to allow mailers to code multiple web destinations in the future perhaps as early as late 2019.



Postal Reporting:

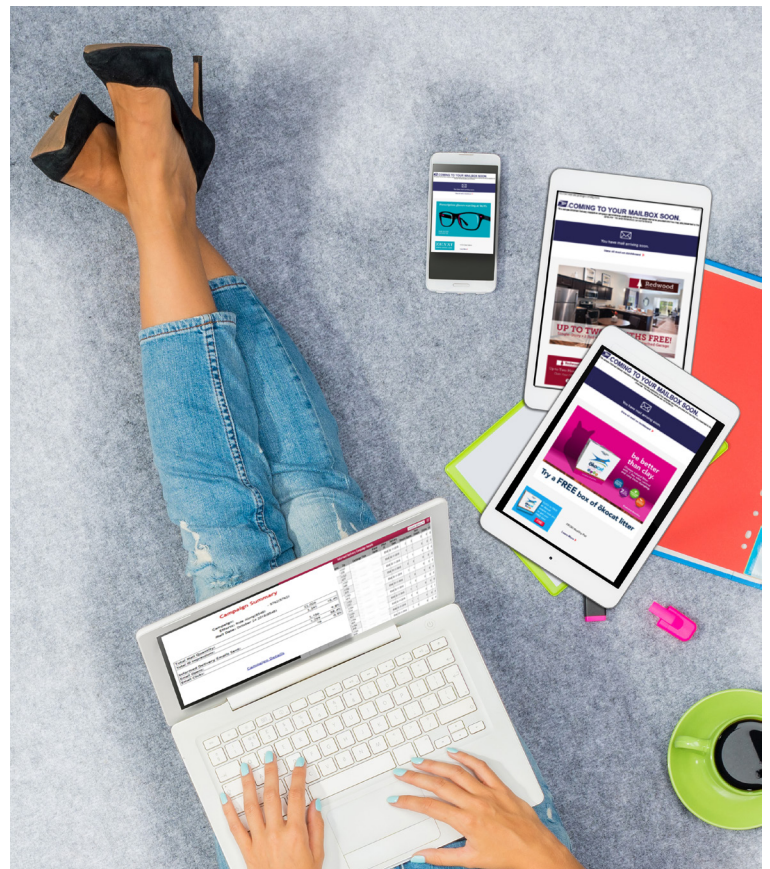
- Pre-Campaign reporting from USPS: Mailers can upload a file of 11-digit routing codes to the ID program and get a count by 5-digit ZIP of how many consumers will receive a mail preview, although they will not identify exactly which prospects they are, for privacy reasons.
- Post-Campaign Summary reporting from USPS: The ID program will share how many ID emails were delivered for the campaign, how many of them were opened, and how many ride-along ads were clicked.
- Post-Campaign Detail reporting from USPS: The ID program will also provide a detailed breakdown of whom in a campaign is an ID subscriber, if they opened the email, clicked, when they did, and how many times they did. This is reported only by IMb MID and serial number, so the mailer needs to marry results back to the original mailing file to get useful contact specific data.

Postal reporting is not automatically sent. You will need to log into the campaign in the Business Customer Gateway for each request. The raw data generally requires a great deal of processing to be usable.

Web Reporting:

You can also track web page activity outside the USPS campaign system to evaluate the results of a campaign:

- Landing page activity: Each ID ride-along ad will have a unique URL that should lead to a unique landing page. This can be used to measure click-throughs per ad. If you provide unique URLs for each ad, you can compare click-through rates.
- Conversions: If you have a buy button, or other call to action on your landing page, you can measure conversion rates versus landing page visits.



Assembling an Informed Delivery Campaign

The campaign creation process for ID is relatively simple, but there are a number of steps involved, to make it as effective and measurable as possible:

- **Create the mail piece.** As stated above, the mail piece needn't be changed at all for the sake of ID. You do need, though, to be sure you have a clear offer or objective, as with any good direct mail.
- **Create the ID image - or images.** Decide what strategy you want to follow, and create the appropriate images. You may want to just do a ride-along ad, to give your prospects an additional avenue of response. Or you may want to also replace the mail piece image with a color image - the representative image. This can be effective for branding, or for campaigns where there is no associated web offer. In most cases, you will probably want both. Either way, you will need to create JPEG images.
- **Create the campaign in the USPS ID system.** This is done in the USPS Business Customer Gateway. You will need to supply some basic information – a campaign name, IMb ranges, active dates, relevant URLs. It's not difficult to complete, but navigating the Gateway can be daunting. This is one area where a service provider like SnailWorks can be helpful. You will also need to provide your images.
- **Optional - create a web landing page.** Give your prospects a destination when they click your ads, and have a method of measuring activity. You can also create a "pass-through" page that captures tracking data and passes the response on to your existing web page.
- **Measure your results.** You can download reports from USPS that will show how many prospects got your piece by 5-digit Zip, as well as measuring web and direct mail response.



Why You Should Be Using Informed Delivery

■ **Improved response to your mail.** ID coordinates another impression of your offer just as the mail arrives. As of March 2019, there are more than 15.5 million subscribers, and most of them are getting their notices via email. Today we see email rates of more than 10% consistently, and those emails have an open rate of close to 70%. You get a lot of additional impressions, which will consistently improve response rates. And the Postal Service is adding millions of subscribers a year.

■ **The cost is low.** There are no Postal Service fees for participating, and service providers generally just charge simple set-up fees. No cost per thousand.

■ **ID is easy.** An image or two and a URL is all you need.

■ **Your prospects get another response path.** If they are intrigued by your offer, they can just click a button - your ride-along ad.

■ **The benefit of a second touch with a mailing is well documented.** It increases brand awareness while providing another means of responding.

■ **Gets your mail piece to top of ID email.** Mail pieces with an Informed Delivery campaign will appear near the top of your prospect's Informed Delivery email.



The Future of Informed Delivery

Informed Delivery is a dynamic, ever-improving program. Expect a lot of enhancements in the coming months:

- **Personalized URLs:** Mailers will be able to create a unique URL for each piece, directing consumers to a web landing page designed specifically for them. Mailers can also use this link to identify landing page visitors.
- **Variable images:** Mailers will be able to have different images and messages come up for different prospects based on their IMb. This is a great way to better tailor offers and make ID ads even more effective.
- **Business-to-Business ID:** Currently, ID is only for consumer mail. The Postal Service is developing ways to bring the program to small business mailing as well.
- **Improved reporting:** Informed Delivery reporting will be delivered automatically, and updated on a regular basis, allowing more real-time analysis of campaigns.
- **Coupon service:** ID will be adding the capability of providing coupons for consumers' mobile wallets.
- **More and more subscribers:** USPS goal for 2019: 20 million. For 2020: 40 million!

The Postal Service has
set a goal of



40
million registered users
by the end of
2020

Informed Delivery Image Specifications

Representative image:

The representative image should be prepared as a jpeg image. From USPS:

- Use a color image of the mail piece so users correlate the digital image to the physical piece
 - o Note: The image must be branded and directly related to the mail piece and its contents
- Sync the look of the Representative and Ride-along images to each other for a cohesive experience
- Size to at least one maximum dimension:
 - o 780px width or
 - o 500px height
- Save file as JPEG (.jpg)
- File cannot exceed 200kb in size.

Ride-Along image:

The ride-along ad is prepared as a jpeg image. From USPS:

- Sync the look of the Ride-along Image to the mail piece or Representative Image presented
- Treat the Ride-along Image like a branded, clickable button with a call to action
- Opt for a clean, simple layout
- Provide a direct URL related to the desired user action
- Size to at least one maximum dimension:
 - o 300px width or
 - o 200px height
- Save file as JPEG (.jpg)
- File cannot exceed 200kb in size.

SnailWorks' Informed Delivery Solution

When you are ready to get started with Informed Delivery®, SnailWorks makes it easy and affordable with Direct2Digital ID®.

You provide one or two jpeg images and a web address and we will:

- Create your campaign through the USPS Informed Delivery system
- Provide a sample for approval
- Provide summary and detailed reporting on the results of your campaign:
 - How many of the names in your mailing subscribe to ID, and who they are
 - Email participants • Email opens • Click throughs
 - Landing page visits and conversions
- Reports match back to your mailing data, and are easily downloaded as csv or Excel files.

**CALL
NOW**

855-697-6245





4510 Buckeystown Pike, Suite M | Frederick, MD 21704

855 MySnail (697-6245) | Fax 301-924-2373 | www.SnailWorks.com

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Direct2Digital® ID Cheat Sheet

Project Requirements

Here's what we'll need to create your Informed Delivery® campaign

1.) Complete form at www.Snailworks.com – select Informed Delivery: Direct2Digital ID from the Products tab.

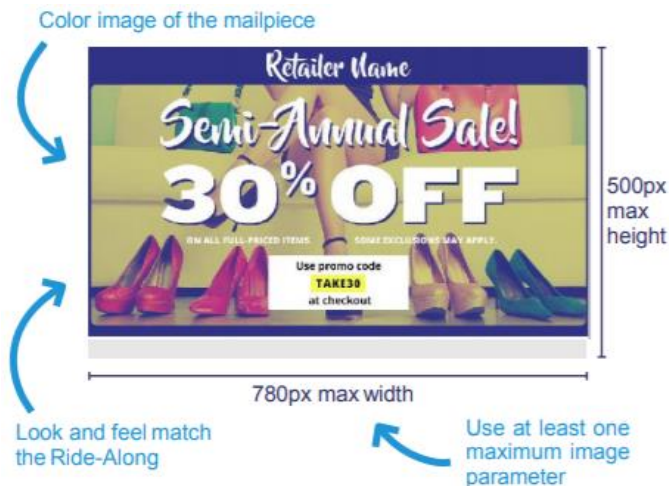
We'll need:

- Your contact information
- Campaign name
- Do you want a Representative image? Ride-Along ad?
- If you're using a Ride-Along, we'll need a web address

2.) Send us your image(s):

Representative Image:

- Size to at least one maximum dimension: 780px width or 500px height
- Save file as a JPEG (.jpg)
- File cannot exceed 200kb in size
- Image color type must be RGB (not CMYK)



Ride-Along Ad:

- Size to at least one maximum dimension: 300px width or 200px height
- Save file as a JPEG (.jpg)
- File cannot exceed 200kb in size
- Image color type must be RGB (not CMYK)

